



Established 2005

# *Information Booklet*

## 2018

*Ages : 3 months - 6 years old*

## Additional Requirements :

Birthdays: Parents are welcome to bring a cake to school on your child's birthday. We make a crown, sing happy birthday and make it a special day for your little one. 😊 If you wish to provide any other entertainment on the day, please discuss this with your child's Teacher. Also as a parent of the school you may use the school as a party venue on the weekend if required for a small fee. Please chat to your Teacher for more details.

Uniform: Due to the amount of lost property, we have decided to introduce a uniform consisting of a T-Shirt, shorts (boys), skorts (girls), and hat and a winter tracksuit. This will alleviate the stress of getting your little ones ready in the mornings as well.

Collection: Should anyone, other than you, be collecting your child from school, the "Collection Register Diary" must be completed with an ID number of the person collecting filled in, prior to collection time. No exceptions will be made!

Communication : Our school uses a school App called "D6 School Communicator" for our weekly newsletters as well as on-going updates & reminders.

Contact Details : Please make sure you keep the school updated, in writing, regarding any changes to telephone numbers, email addresses, etc. Please email updates to [admin@merrydays.co.za](mailto:admin@merrydays.co.za) .

Discipline : The dignity of each child is respected at all times ! Positive guidance is used to assist every child to substitute appropriate behaviour for inappropriate behaviour. Physical, verbal or emotional abuse is never used and at no time is the child made to feel frightened, humiliated or threatened

Drop & Go : To encourage independence, this is one of the primary objectives for the children. Please use the "drop and go" system, your child will settle in much easier when you use this system. When dropping your little one please kiss them goodbye and always reassure them that you will see them after school. In the beginning it will be difficult for you and for them, but before you know it you will be waving good-bye and with a smile too. 😊 Remember we are professionals so your child is loved and cared for by all of us.

Extra Mural Activities : Ballet, Soccer, Rugby, Playball, Computer Lessons, Karate, Swimming Lessons, Phyz Ed, Science Lab and many more are on offer at the school. These are optional extras and take place during school hours unless otherwise arranged. Payment is made directly to the extra mural person involved. Full details are available at the school office.

# School Fees

(Effective from the 1<sup>st</sup> January 2018)

Classic Half Day 5 Days : (over 12 months) R 3,600 p/m  
Includes breakfast, tea time snacks & hot lunch

Classic Half day 5 Days : (over 11 months) R 3,930 p/m

Per Term (Less 2.5%) R 13,680

Per Annum (Less 5%) R 39,960

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Three Day Programme : (over 12 months) R 3,150 p/m  
Half Day - Includes breakfast, tea time snack & hot lunch

Three Day Programme : (over 11 months) R 3,430 p/m  
Half Day

Per Term (Less 2.5%) R 11,970

Per Annum (Less 5 %) R 34,965

Three Day Programme : (over 12 months) R 3,450 p/m  
Full Day - Includes breakfast, tea time snack & hot lunch

Three Day Programme : (over 11 months) R 3,760 p/m

Per Term (Less 2.5%) R 13,110

Per Annum (Less 5%) R 38,295

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Happy Hour Facility : Until 2pm R 200 p/m

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Full Day 5 Days : (over 12 months) R 4,300 p/m  
As above with afternoon tea snacks

Full Day 5 Days : (over 11 months) R 4,690 p/m

Per Term (Less 2.5%) R 16,340

Per Annum (Less 5%) R 47,730

Siblings receive a 7% per month discount on school fees  
School fees are inclusive of the termly stationary fee and annual outing fee.

## EXTRA EXPENSES:

Non-refundable Registration Fee	:	R1000 - 1 child / R1400 for 2 children
Grade R Non-refundable Registration Fee	:	R2500
Non South African Residents Registration fee - Non refundable	:	Two Months school fees
Holiday Care Programme	:	R 80 per day
Annual Popcorn fee	:	R 240

“Children must be taught how to think, not what to think.”

— Margaret Mead



## Banking Details :

Little Saints Preschool  
FNB  
Broadacres (204809)  
Cheque Account  
Acc No : 62097106564

Ref : Child's Name

Merry Days Preschool  
FNB  
Broadacres (204809)  
Cheque Account  
Acc No : 62277614329

Ref : Child's Name

# 2018 Year Calendar

## Term 1:

<b>Start</b>	:	Wednesday 17 <sup>th</sup> January
<b>Close</b>	:	Wednesday 11 <sup>th</sup> April
<b>Half Term</b>	:	Thursday, 1 <sup>st</sup> March Return to school: Tuesday, 6 <sup>th</sup> March
<b>Public Holidays</b>	:	Wednesday, 21 <sup>st</sup> March, (Human Rights Day) Friday 30 <sup>th</sup> March, (Good Friday) Monday 2 <sup>nd</sup> April (Family Day)

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## Term 2:

<b>Start</b>	:	Wednesday 2 <sup>nd</sup> May
<b>Close</b>	:	Friday, 3 <sup>rd</sup> August
<b>Half Term</b>	:	Friday, 22 <sup>nd</sup> June Return to school: Monday, 2 <sup>nd</sup> July
<b>Public Holidays</b>	:	Saturday, 16 <sup>th</sup> June (Youth Day) Thursday, 9 <sup>th</sup> August (National Women's Day)

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## Term 3:

<b>Start</b>	:	Tuesday 4 <sup>th</sup> September
<b>Close</b>	:	Thursday 6 <sup>th</sup> December
<b>Half Term</b>	:	Thursday, 18 <sup>th</sup> October Return to school: Tuesday, 23 <sup>rd</sup> October
<b>Public Holidays</b>	:	Monday, 24 <sup>th</sup> September, (Heritage Day)

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*Merry Days & Little Saints Preschool (Pty) Ltd  
Follow the Private Schools Calendar*





“Education is the most powerful weapon which you can use to change the world.”  
Nelson Mandela

## Finances :

- School fees are due by the 1<sup>st</sup> of each month. There is a grace period until the 3<sup>rd</sup> of every month. Should fees not be received timeously, a monthly late penalty fee of R300 for overdue accounts is automatically billed for on our automated system. If fees have not been paid by the 10<sup>th</sup> of every month, suspension will occur. School fees are still payable while your child is suspended.
- Should school fees not be paid by the 10<sup>th</sup> of the month, this will result in the unfortunate suspension of your child from school until fees are brought up to date.
- School fees are charged even if your child is absent.
- School fees are payable every month, in advance, regardless of school holidays. Merry Days & Little Saints' Preschool fees have been calculated over 12 months.
- December School fees are still payable even though school closes for the December holidays.
- During school holidays, holiday care programmes are in place and will be charged for over-and-above monthly school fees.

Food : A nutritious breakfast, tea time snacks and hot lunches are served. All food is freshly prepared daily with only the finest ingredients. Vegetables are always included in our meals. Every Wednesday we have "The fruit I like the most" so please send a fruit to school and we will make a delicious fruit salad and teach the children about different fruits and the importance of eating healthily. We also provide a bag of popcorn for every child on a Friday. NO NUTS ALLOWED

Bakerman : Every Friday we have Bakerman, your teacher will advise you when it is your little ones turn. Please bring in Cupcakes/cookies etc for the class.

Grace & Courtesy : We are an inter-denominational and anti-discriminatory school. We respect the values, religions and race of each family and all our staff members! We teach and nurture these principles in our children so they may have the same respect and values growing up.

## Hours :

Monday to Friday : Half Day : 7 am - 1 pm  
Happy Hour : 1 pm - 2 pm  
Full Day : 7 am – 5.30 pm

Labels : Please label all items of clothing, bags, bottles etc. clearly ! Should you be looking for labels, [www.kidslabels.co.za](http://www.kidslabels.co.za) is a good resource.

Medication : Medication brought to school will be administered as prescribed. Please make sure it is properly labelled and given directly to the teacher. Do not leave it in the school bag as these bags are easily accessible to inquisitive children as well as heat damages the medication.

Open Door Policy : We have an open door policy and ask that all concerns or suggestions be brought to our attention so that they can be addressed. Jerry can be contacted on his mobile, 082 297 5240. If you prefer email, contact Jerry via [jerry@merrydays.co.za](mailto:jerry@merrydays.co.za) or [jerry@littlesaints.co.za](mailto:jerry@littlesaints.co.za). Alternatively, feel free to speak to your Teacher.

Parent Participation : Merry Days & Little Saints Preschools is a family orientated school which depends on parent interaction. It builds bridges between home and school, and there are numerous opportunities for Moms and Dads to bring to school any special skills or interests to share with the children.

Potty Training : This is a special time for your little one and teaching your little one to use the loo has to be a fun experience ! There must be continuity of what is carried out at home and at school. Please chat to your Teacher to discuss this. During this time please make sure you pack a few changes of clothing in case of "oopies".

Settling In : On the first day of school, please stay for a short time to help your child adjust. We realise that this is difficult, however, please remember that we are professionals. There may be tears for a short while, as it is hard to say good-bye, but generally they do not continue for long and your little one ends up having a happy fun day. If tears do persist, rest assured we will call you. Once you have said good-bye please don't hang around as it is more upsetting and confusing if your words and actions are inconsistent.

### What to pack in your child's school bag:

Change of clothes

Sun hat & Sun block

Water bottle (with water)

Dummy / baby food or milk

Nappies & Bum cream

Sick Children : Sick children may not attend school. They need to be kept home to recuperate. If a child arrives at school sick you will be contacted to collect them immediately. This is a small environment and we have to consider the welfare of the other children, the staff and Teachers. If your child has a: green running nose, fever, runny tummy, coughing, body spots or has been sick the night before, please keep them at home.

Last but not least ... God's biggest blessings are our little ones and your little one is our primary concern at Merry Days & Little Saints Preschool !!

Should you have any further questions please do not hesitate to contact the owner and Principal, Jerry Thomas on 082 297 5240 . Alternatively please feel free to contact the office on (011) 465-7487.

**We're looking forward to a fantastic year ahead !! 😊**



*Merry Days & Little Saints Preschool (Pty) Ltd*  
*51 Othello Road, Fourways*  
*School Office - (011) 465-7487*